

Annual Conference

The Labour Party

Liverpool 2023

CONFERENCE ARRANGEMENTS COMMITTEE

REPORT 1 to Conference 2023

Sunday 8 October 2023



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Conference Arrangements Committee (CAC)

Members: Harry Donaldson (Chair), Emily Rowles, Mick Murphy, Tracey Fussey, Seema Chandwani, Billy Hayes, Lynne Morris, Katrina Murray

Secretary: Hollie Ridley

Assistant Secretaries: Ian Foster and Dominic Collins

Location: CAC Office – Room 17, Exhibition and Conference Centre

Room 18 can be found on the Terrace Corridor of the ECL. This is on the Upper Level and can be reached by the escalator and lifts, near the main entrance.

The best way to contact the CAC is via email cac@labour.org.uk. However, if you wish to visit them in person please visit the CAC Office and a member of staff will be on hand to help you.

CAC Daily Reports

These will be handed to delegates as they enter the Conference Hall.

A copy will be emailed to delegates each morning by 8am and posted on the Labour Party website prior to 8am:

<https://labour.org.uk/annual-conference-2023/reports-for-annual-conference-2023/>

Arrangements have been made for Trade Unions to receive copies of the reports each day in time for the delegation meetings.

In an effort to reduce the amount of paper we use at Conference this year, visitors are asked to use the online copy of the report. Delegates and visitors will find the QR code signs around the centre that will link them to all the CAC reports.

Today's Agenda

Sunday 8 October – Morning Session	
Chair: Johanna Baxter	
11.00	Opening of Conference
11.01	Welcome to Liverpool

	<i>Alison McGovern, Labour MP for Wirral South</i>
11.05	Chair of Conference <i>Johanna Baxter, Chair of the NEC</i>
11.10	Conference Arrangements Committee Report <i>Harry Donaldson, Chair of the CAC</i>
11.20	Deputy Leader's Report <i>Angela Rayner MP, Deputy Leader of the Labour Party</i>
11.40	Obituaries
11.45	General Secretary's Report <i>David Evans, General Secretary of the Labour Party</i>
11.55	Financial Reports <i>Mike Payne, Party Treasurer</i>
12.20	Merit & Best Practice Awards
12.30	Party Chair / Women & Equalities Report <i>Anneliese Dodds MP, Party Chair & Shadow Secretary of State for Women & Equalities</i>

Sunday 8 October – Afternoon Session	
Chair: James Asser	
14.00	Winning the Next General Election <i>Pat McFadden MP, National Campaign Co-ordinator</i>
14.05	Panel Discussion: Winning the Next General Election <i>Panel: Ellie Reeves MP (chair), Keir Mather MP, Tracy Brabin, Jackie Baillie MSP and Sureena Brackenridge MP</i>

14.40	Constitutional amendments
15.00	Results of priorities ballot
15.01	Votes

Priorities Ballot and Composite Meetings

The Priorities Ballot will take place today between 10am and 2.30pm to determine which motion subjects will be timetabled for debate.

The top six subjects selected by CLPs and the top six subjects selected by the affiliated organisations (trade unions and socialist societies) will be timetabled for debate (twelve in total).

The results of the Priorities Ballot will be announced at the end of today's session of Conference. The announcement will include the times and room details of the composite meetings.

Composite Meetings

A maximum of two delegates from each organisation whose motion has been successful in the Priorities Ballot are entitled to attend the relevant composite meeting. Larger composite meetings will be limited to one delegate from each organisation.

Composite meetings will be held in the Upper Galleria of the ACC Liverpool on Sunday evening.

Start times will be staggered as there will be up to 12 composite meetings. Most meetings will begin at 4pm but some will be later at 7pm, 7.30pm or 8pm. Composite meetings will conclude no later than 11pm.

The purpose of the composite meetings is to:

- agree a composite motion for each of the topics successful in the Priorities Ballot which will be debated by Conference
- choose two delegates to move and second the composite motion when it comes up for debate.

A detailed note on the composite process will be issued to delegates at the composite meetings or can be obtained in advance from the CAC Office.

The text of a composite motion must be drawn from the words used in the various motions submitted on the same subject.

Conference Sessions and Timetable

Sunday 8 October	11.00 – 12.45	
	14.00 – 15.15	
	From 16.00	Composite meetings For delegates of CLPs and affiliates successful in the Motions Priorities Ballot. Meeting times and venues will be announced at the end of the Conference session. Start times will be staggered from 4pm to 9pm. See page 13 for more information.
Monday 9 October	09.15 – 12.45	
	14.00 – 17.15	
Tuesday 10 October	09.45 – 12.00	
	14.00 – 17.20	Leader’s Speech
Wednesday 11 October	09.15 – 12.00	

Conference Timetable

A detailed five day timetable is printed on the back page of this report.

Conference Business

- a. Reports from the National Executive Committee (NEC)

- Labour Party Annual Report including the 2022 annual accounts
 - NEC Constitutional Amendments
 - NEC Statements
- b. Final Report from the National Policy Forum (NPF)
- c. Other items
- The Parliamentary Report from the Leader of the Labour Party – Leader’s Speech
 - Composite Motions
 - Women’s Conference Motions
 - Emergency Motions

Conference Rules & Standing Orders

Today the CAC report includes the Annual Conference Standing Orders as drawn up and agreed by the NEC. This is contained in Appendix 2.

Time limits for speakers

Movers of reports, motions and rule changes will be allowed three minutes, with other speakers from the floor allowed two minutes including those planning to second.

Only fully accredited delegates appointed in accordance with the party rules are entitled to move motions on behalf of their organisations.

Motions, reports and rule changes can be formally seconded from the floor without a speech. To maximise participation, contributions are limited to one speech per delegate for the whole of Conference. Those wishing to speak should indicate to the chair by raising their hand whilst remaining seated. The waving of items to attract attention is not permitted and stewards will enforce this rule.

Ballots and Card Votes

Voting will be in the Ballot Area located in the Atrium outside the Main Hall in the ECL. Delegates' passes will be scanned at the entrance to the Ballot Area. Delegates are reminded that the ballot area will be closed during the Leader's speech on Tuesday.

Sunday 08.10.23	10.00 – 14.30	Priorities Ballot Voting by all TU, Soc Soc and CLP delegations
Monday 09.10.23	09.00 – 16.00	CAC CLP Representatives Voting by CLP delegations NCC Socialist Society Representative Voting by Socialist Society delegations
Tuesday 27.09.21	09.00 – 16.00	NCC CLP Section – Div III Voting by CLP delegations only <i>The ballot area will be closed during the Leader's speech</i>

Card Vote Booklets

Constituency delegates should attend their region/nation's briefing on Sunday before Conference starts where their card vote booklet and ballot papers will be issued to them. After the briefings, both card vote booklets and ballot papers can be collected from the Ballot Area found in the Atrium outside the Main Hall in the ECL.

Socialist Society delegates may collect their card vote booklets from the Ballot Area.

Trade Unions: political officers have been asked to contact Katy Leighton to arrange collection. Otherwise Trade Unions can collect their delegate's card votes from the Ballot Area found in the Atrium outside the Main Hall in the ECL.

If you lose your card vote booklet or if you have any queries about ballots or voting, please contact staff in the Ballot Area found in the Atrium outside the Main Hall in the ECL.

Sale and Distribution of Material

The CAC does not permit the unauthorised sale or distribution of any material, including leaflets, within the Conference Centre. Stewards have been instructed to ensure that this ruling is strictly enforced.

Conference Charity

The 2023 Conference Charity will be in memory of Baroness Margaret McDonagh, who sadly passed away earlier this year from Glibolastoma. All donations will be made to the University College London Hospitals Charity UK and go towards funding for drug trials that will help other patients in the future.

<https://www.justgiving.com/fundraising/margaretmcdonagh1>

Leader's Speech

The Leader's Speech takes place at 2pm on Tuesday 10 October. Delegates should continue to use their allocated seat for this session, but please take your seat promptly as empty seats will be filled prior to the start of the session.

Safeguarding and Visitor Safety

Safeguarding Code of Conduct

Attendees are asked to read the Party's Safeguarding Code of Conduct, which outlines the requirements upon all of us to keep children and adults-at-risk safe. A copy can be accessed from the Labour Party website.

<https://labour.org.uk/resources/codes-of-conduct-and-welfare/>

Reporting Safeguarding Concerns for Children and Adults-at-Risk

The Labour Party Safeguarding Unit works closely with other internal teams and external organisations to manage any safeguarding concerns and to help keep individuals safe from harm and abuse, throughout all Party activity.

We want everyone to feel safe at Conference. If you see or hear something which concerns you, you can report it through one of the below channels:

Sunday 8 October 2023-Wednesday 11 October 2023, between 9:30am – 6:30pm*

Safeguarding Line: 0207 783 1134

Conference Mobile: 07885 472 101

Email: safeguarding@labour.org.uk

*Outside of the above stated times, or in an emergency, contact 101 or 999.

If you are concerned about your own safety, you can use the above contact details to reach the Safeguarding Unit or ask a steward or staff member to put you in touch (you will not be asked by a steward or staff member to explain why). Staff from the Safeguarding Unit are on-site and will step-in to ensure individuals are supported and kept safe, as well as identifying any other steps needed to protect others.

Accessibility

We have a number of services onsite to facilitate a conference that is accessible for all. CAC reports are transcribed into an accessible format at delegates' request. BSL interpreters will be translating all plenary sessions in the main hall and there is a live palantypist service that is accessed via a dedicated website also in the main hall.

The ACC Liverpool is fully accessible. If you would like assistance at Conference please contact the Conference Team in advance on 0345 092 3311 or at conferenceservices@labour.org.uk to discuss your requirements, including mobility aids. Our Accessibility Co-ordinator, will be available throughout Conference and can be contacted on 07545 421 411 from Saturday 7 October. Full details about the facilities and services to assist delegates and visitors with disabilities can be found in the Conference Magazine.

NPF Final Policy Document

This year will see delegates debate the NPF Final Policy document that will go forward to form our election policy platform. Delegates will be asked to vote by card vote on the report at the end of today's afternoon session. A copy of the report can be found at <https://labour.org.uk/annual-conference-2023/reports-for-annual-conference-2023/>. Delegates must use Card Vote 1.

Obituaries

Names of members who have passed away since the publication of the Labour Party Annual Report will be listed on the screen, when delegates will be asked to observe a minutes silence.

Motion Subjects in the Priorities Ballot

The Conference Arrangements Committee has agreed that motions in 49 subject headings will be included in the Priorities Ballot which will be held today between 10am and 2.30pm. See the separate document Addendum to CAC Report 1 for the full text of each motion and for details of motions referred to the NEC and NPF.

ABORTION	ENERGY	MEDIA
ACCESS TO CASH	EQUALITIES	NEW DEAL FOR WORKING PEOPLE
ALCOHOL REGULATION	ETHICS AND INTEGRITY IN POLITICS	PENSIONS
AN NHS FIT FOR THE FUTURE	FOOD	POLICE REFORM
ASYLUM AND IMMIGRATION	FREE SCHOOL MEALS	PUBLIC ORDER ACT
CHALLENGES FACING RETAIL AND THE HIGH STREET	HEALTH SERVICES AND FUNDING	PUBLIC OWNERSHIP
CHILD TRUST FUND	HIGHER EDUCATION	REFORM OF UNIVERSAL CREDIT
CHILDCARE	HOUSING	SOCIAL CARE
CLIMATE CHANGE AND ECOLOGY	INDUSTRIAL STRATEGY, EDUCATION AND SKILLS	SOCIAL CARE WORKFORCE
CORPORATE GOVERNANCE	INTERNATIONAL DEVELOPMENT	SWIMMING
CRITICAL INFRASTRUCTURE	ISRAEL - PALESTINE	TECHNOLOGY AND AI IN THE WORKPLACE
DEFENCE	KASHMIR	TRANSPORT

DENTISTRY	LABELLING OF MEDICINES AND MEDICAL PRODUCTS	UK-EU RELATIONS
ECONOMIC CHANGE	LEGAL SERVICES	UKRAINE
EDUCATION STANDARDS AND FUNDING	LOCAL GOVERNMENT AND DEVOLUTION	VIOLENCE AGAINST WOMEN AND GIRLS
ELECTORAL REFORM	MATERNAL HEALTH	WATER
		WORKERS' RIGHTS

Emergency Motions

There were 10 Emergency Motions submitted to Conference prior to the deadline. The CAC met to discuss them and agreed that all of the motions failed to meet the criteria to be included on the agenda for Conference.

Constitutional Amendments

Due to the rules changes passed at Conference 2022 there will be no CLP Constitutional Amendments (rule changes) this year. The NEC Constitutional Amendments will be debated this afternoon. The text of the rule changes to be debated this afternoon are reproduced in Appendix 1 of this document.

Delegates are reminded to bring their card vote booklets to this session and all sessions of Conference.

NEC Constitutional Amendments

Title	Card Vote Number	NEC Recommendation
Disciplinary Processes	2	FOR
Annual Conference	3	FOR
Getting our CLPs election ready	4	FOR
National Women's Committee Elections	5	FOR

All card votes on NEC constitutional amendments will be taken together at the end of today's sitting of Conference.

Standing Orders for Party Conference

The Standing Orders for Party Conference as drawn up by the NEC can be found in Appendix 2.

Appendix 1 – NEC Constitutional Amendments 2023

The NEC proposes rule changes listed below. The corresponding Card Vote number and NEC recommendation can be found above:

Disciplinary Processes

Reference	Current Wording	New Wording
CHAPTER 2 Clause I Sub-clause 5 Paragraph B Sub-paragraph iv	N/A	Insert new sub-clause at vi. with consequential renumbering: iv. Providing financial support or assistance to, or otherwise supporting (as may be defined by the NEC), the campaign of an individual that stands in opposition to, or declares an intention to stand in opposition to, a Labour Party candidate in a public election.
CHAPTER 2 Clause I Sub-clause 5 Paragraph D Sub-paragraph vi	vi. The NEC panel shall make findings of fact whether or not the member has committed a Proscribed Act on the balance of probabilities upon consideration of all the	Replace "Proscribed" with "Prohibited". vi. The NEC panel shall make findings of fact whether or not the member has committed a Prohibited Act on the balance of probabilities upon

	evidence available to the NEC.	consideration of all the evidence available to the NEC.
CHAPTER 2 Clause I Sub-clause 7 Paragraph C	v. Place a member (the membership of whom the NEC has renewed) under punitive suspension, save that such suspension must not exceed a period of two years from the date on which the Proscribed Act occurred.	Insert "or Prohibited Act" after "Proscribed Act". C. Place a member (the membership of whom the NEC has renewed) under punitive suspension, save that such suspension must not exceed a period of two years from the date on which the Proscribed Act or Prohibited Act occurred.
CHAPTER 6 Clause II Sub-clause 1	1. It shall be the duty of the General Meeting of a CLP to take all necessary steps to enforce the constitution, standing orders and rules of the Party within its constituency and to safeguard the programme, policy and principles of the Party within its constituency. A CLP shall take such action as it deems necessary for such purposes in accordance with the following provisions:	Replace Chapter 6, Clause II.1 in its entirety with the following: 1. It shall be the duty of the General Meeting of a CLP to uphold the constitution, standing orders and rules of the Party within its constituency and to safeguard the programme, policy and principles of the Party within its constituency. 2. A CLP shall only have the power to investigate or determine a breach of the constitution, standing orders or rules of the Party as the NEC shall direct in its absolute discretion.
CHAPTER 6 Clause II Sub-clause 1 Paragraphs A-O (inclusive) and	A. Any complaint or allegation made of breach of the constitution, rules or standing orders of the Party shall be made in writing to the secretary of the CLP either by a Party branch or by an organisation affiliated	Delete Chapter 6, Clauses II.1.A-O. (inclusive) and Chapter 6, Clause II.2 in their entirety.

<p>Clause II Sub-clause 2</p>	<p>to that Party, or by a member of the CLP. Such complaint or allegation shall state that the complainant wishes disciplinary action to be considered.</p> <p>B. Upon such complaint being made, the secretary shall refer it to the Executive Committee of the CLP who shall decide by resolution whether the complaint calls for investigation.</p> <p>C. Any resolution of the Executive Committee shall be reported to the General Meeting which shall decide whether to authorise the recommended investigation.</p> <p>D. Where there is not an Executive Committee in place within the CLP, the matter shall be referred direct to the General Meeting which shall decide by resolution whether the complaint calls for investigation.</p> <p>E. Any person proposed to be the subject of such an investigation shall reside or be registered as an elector within the constituency or shall have been resident or registered as an elector within the constituency at the time of the actions subject to complaint. If that person is a member of the</p>	
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	<p>General Meeting and/or Executive Committee s/he shall have full rights to participate and vote in the meetings of the committee of which s/he is a member when this matter is considered.</p> <p>F. The secretary shall immediately following any such resolution contact the regional office of the Party to ensure the correct implementation of the disciplinary procedures at all stages, including the formulation of any charges.</p> <p>G. Where the General Meeting so authorises an investigation the Executive Committee shall appoint three of its members to act as investigators. The investigators may be agreed by the original Executive Committee meeting, subject to subsequent endorsement by the General Meeting. None of these investigators shall be a party to or a subject of the original complaint.</p> <p>H. The investigators shall conduct their investigation of the complaint(s) or allegation(s) in such a manner as they see fit, including the receipt of written evidence from the complainant(s), those</p>	
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	<p>complained against and from other Party members.</p> <p>I. The investigators shall decide whether or not a prima facie case can be made out and, if so, shall formulate a charge or charges and shall report to the General Meeting. Their report to the General Meeting shall be limited to whether they have found a prima facie case and, if so, the proposed charge or charges. The charge must specify which rule(s) of the Party have been breached. The General Meeting shall decide at this stage which of the proposed charges, if any, are to be preferred.</p> <p>J. None of the investigators shall participate in or vote at the General Meeting at this stage, except that one member of the investigating team only shall present the report of the investigators and answer questions thereon but still not vote.</p> <p>K. If the General Meeting decides that a charge or charges should be preferred, it shall instruct the investigators to prefer these charges and accompanying evidence together with, if so decided, a recommendation for disciplinary action. The investigators shall appoint</p>	
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	<p>one of their number to act as 'the presenter' of the case which shall be preferred to the NCC of the Party for determination. All the evidence and documentation to be relied on in presenting the case must accompany the charges to be preferred.</p> <p>L. The charges shall be forwarded to the secretary of the NCC at the Head Office of the Party who shall liaise with the presenter and the chair of the NCC to arrange for the case to be brought before the committee or a panel thereof and for dates and venues for a hearing if appropriate. The NCC shall determine the charges, by hearing or otherwise and having regard to their procedural guidelines. The decision of the NCC as to whether in its opinion there is a case to answer, or whether in its opinion the charges are proved or not proved, and any disciplinary action to be imposed shall be final.</p> <p>M. A CLP may not prefer charges to the NCC in relation to, a complaint or allegation of breach of the constitution, rules or standing orders of the Party where the alleged breach</p>	
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	<p>consists of (or consists mainly of):</p> <ul style="list-style-type: none">i. hostility or prejudice based on race, religion or belief, or any other protected characteristic, including any incident involving racism, antisemitism, Islamophobia or otherwise racist language, sentiments, stereotypes or actions;ii. harassment, intimidation or bullying based on a protected characteristic;iii. conduct of any other description specified in a resolution of the NEC. <p>N. If the secretary of the CLP receives a complaint or allegation of such a breach, the secretary shall inform the person making it that the CLP has no power to take disciplinary action to the alleged breach. That does not prevent the CLP from taking such other action within its powers as it considers appropriate to address the subject-matter of the complaint or allegation, including referring the matter to the national Party for possible action under Clause I or inviting the regional office of the Party to advise or assist the CLP or any</p>	
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	<p>branch, affiliated organisation or member involved.</p> <p>O. Procedural guidelines in disciplinary cases brought before the NCC is appendix 6 at the rear of the Party's rule book, or can be obtained from the Governance and Legal Unit at Head Office. The investigation team should familiarise itself with the content of the document before commencing their investigation.</p> <p>2. The NEC may, at any time before the 2020 Party Conference, by resolution amend this Clause to:</p> <ul style="list-style-type: none"> i. Provide that a CLP may, or may not, refer charges to the NCC in relation to matters of a specified description; ii. Vary any of the procedures set out in sub-clause 1 above. 	
<p>CHAPTER 6 Clause 1 Sub-clause 2</p>	<p>2. When a person applies for re-admission to the Party following an expulsion by the NCC on whatever basis or by automatic exclusion under Chapter 2.4 above of the membership rules, the application shall be submitted to the NEC for consideration and decision. Subject to the provisions of</p>	<p>After "NCC", insert "NEC or the ICB", and amend "Chapter 2.4" to "Chapter 2, Clause 1.4 or Chapter 2, Clause 1.5".</p> <p>2. When a person applies for re-admission to the Party following an expulsion by the NCC, NEC or the ICB on whatever basis, or pursuant to the provisions of Chapter 2, Clause 1.4 or Chapter 2, Clause</p>

	<p>guidance issued by the NEC, such applications shall not normally be considered by the NEC until a minimum of five years has elapsed. The decision of the NEC shall be binding on the individual concerned and on the CLP relevant to the application.</p>	<p>I.5, the application shall be submitted to the NEC for consideration and decision. Subject to the provisions of guidance issued by the NEC, such applications shall not normally be considered by the NEC until a minimum of five years has elapsed. The decision of the NEC shall be binding on the individual concerned and on the CLP relevant to the application.</p>
<p>CHAPTER 7 Clause XII Sub-clause 1</p>	<p>1. It shall be the duty of the General Meeting of this CLP to take all necessary steps to enforce the constitution, standing orders and rules of the Party within this constituency and to safeguard the programme, policy and principles of the Party within this constituency. This CLP shall take such action as it deems necessary for such purposes in accordance with the provisions laid out in the disciplinary rules, contained in Chapter 6 above.</p>	<p>Replace Chapter 7, Clause XII.1 in its entirety with the following:</p> <p>1. It shall be the duty of the General Meeting of this CLP to uphold the constitution, standing orders and rules of the Party within its constituency and to safeguard the programme, policy and principles of the Party within its constituency. Pursuant to those duties, a CLP shall take action, where necessary, in accordance with the provisions of Chapter 6, Clause II.</p>
<p>CHAPTER 8 Clause VII Sub-clause 3</p>	<p>3. It shall be the duty of this branch to take all necessary steps to safeguard the constitution, programme and principles of the Party within its area. Any decision taken under this clause</p>	<p>Replace Chapter 8, Clause VII.3 in its entirety with the following:</p> <p>3. It shall be the duty of this branch to uphold the constitution, standing orders and rules of the Party and to safeguard the programme,</p>

	<p>proposing the expulsion or exclusion of any individual from membership shall be in the form of a recommendation to the CLP which shall determine the matter in accordance with the disciplinary procedures laid out in the rules of the Party (Chapter 6).</p>	<p>policy and principles of the Party within its area. On being notified of any allegation of a breach of the Party's constitution, standing orders or rules of the Party, the branch shall either advise the complainant to refer the matter to the national Party, or shall otherwise refer the matter to the CLP which shall take action, where necessary, in accordance with the provisions of Chapter 6, Clause II.</p>
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Annual Conference

<p>CHAPTER 3 Throughout</p>	N/A	<p>Replace all references to "motions" with "contemporary motions".</p>
<p>Chapter 3 Clause II Sub-clause 2 Paragraph C</p>	<p>C. All affiliated organisations, the ALC, Young Labour and CLPs may submit one motion to Conference. In addition, affiliates with more than 100,000 affiliated members may submit one further motion. The CAC shall submit all motions received to a priorities ballot either prior to or at the start of conference. The ballot will be divided into two sections. One section for CLPs, and one section for trade unions and other affiliated organisations. At least the first six priorities</p>	<p>After "may submit one to Conference" add: "which is not substantially addressed by reports of the NEC or NPF to Conference." C. All affiliated organisations, the ALC, Young Labour and CLPs may submit one motion to Conference which is not substantially addressed by reports of the NEC or NPF to Conference. In addition, affiliates with more than 100,000 affiliated members may submit one further motion. The CAC shall submit all motions received to a priorities ballot either prior to</p>

	<p>selected by CLPs will be timetabled for debate, as will at least the first six priorities selected by Trade Unions and other affiliated organisations. Motions must be in writing, on one subject only and in 250 words or less. Alternatively, a constitutional amendment on one subject only may be submitted in writing. Motions and constitutional amendments must be received by the General Secretary at the offices of the Party by the closing date determined by the NEC. In the case of constitutional amendments, such a date will be at least one year prior to the Annual Conference at which they are to be discussed.</p>	<p>or at the start of conference. The ballot will be divided into two sections. One section for CLPs, and one section for trade unions and other affiliated organisations. At least the first six priorities selected by CLPs will be timetabled for debate, as will at least the first six priorities selected by Trade Unions and other affiliated organisations. Motions must be in writing, on one subject only and in 250 words or less. Alternatively, a constitutional amendment on one subject only may be submitted in writing. Motions and constitutional amendments must be received by the General Secretary at the offices of the Party by the closing date determined by the NEC. In the case of constitutional amendments, such a date will be at least one year prior to the Annual Conference at which they are to be discussed.</p>
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Getting our CLPs election ready

<p>Chapter 7 Throughout</p>	<p>N/A</p>	<p>Replace all references to “development action plan”, “development plan” and “constituency plan agreement” with “campaign development plan”.</p>
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<p>CHAPTER 7</p> <p>Clause II</p> <p>Sub-clause 2</p> <p>Paragraph B</p>	<p>B. To secure the return of Labour representatives to Parliament and local government bodies, by promoting the policies and principles of the Party throughout the constituency with a view to increasing the Party's influence within the local community and securing support and membership from it.</p>	<p>Before "Parliament", insert "the Westminster". After "Parliament" insert ", devolved institutions,".</p> <p>B. To secure the return of Labour representatives to the Westminster Parliament, devolved institutions, and local government bodies, by promoting the policies and principles of the Party throughout the constituency with a view to increasing the Party's influence within the local community and securing support and membership from it.</p>
<p>CHAPTER 7</p> <p>Clause VI</p> <p>Sub-clause 1</p> <p>Paragraph B</p>	<p>B. Methods of organisation include delegate structures and structures based on 'all member meetings'.</p>	<p>After "structures", delete "and" and insert "or, as an alternative,".</p> <p>B. Methods of organisation include delegate structures or, as an alternative, structures based on 'all member meetings'.</p>
<p>CHAPTER 7</p> <p>Clause VI</p> <p>Sub-clause 1</p> <p>Paragraph C</p>	<p>C. Any proposal to change from an all member meeting to a delegate method of organisation or vice versa may only be initiated by resolution of a Party unit or affiliate branch. Upon receipt of such a proposal the CLP Secretary shall declare the next-but-one scheduled meeting to be a special all member meeting, which shall decide by a simple majority whether to adopt the proposed new method of organisation. The NEC</p>	<p>Delete Chapter 7, Clause VI.1.C in its entirety and consequential renumbering.</p>

	<p>may make guidelines setting out limits on the frequency at which CLPs may be asked to initiate this process and on the minimum requirements for consultation with local affiliates.</p>	
<p>CHAPTER 7 Clause VI Sub-clause 8 Paragraph A</p>	<p>A. The Campaign Committee will comprise campaign organisers and other members as appropriate. The chair and treasurer of this CLP and the Member of Parliament and/ or the parliamentary candidate and the parliamentary agent, shall be ex-officio members of the Campaign Committee.</p>	<p>After “chair,”, insert “vice-chair campaigns and membership”.</p> <p>A. The Campaign Committee will comprise campaign organisers and other members as appropriate. The chair, vice-chair campaigns and membership and treasurer of this CLP and the Member of Parliament and/or the parliamentary candidate and the parliamentary agent, shall be ex-officio members of the Campaign Committee.</p>
<p>CHAPTER 7 Clause VI Sub-clause 8 Paragraph B</p>	<p>B. The Campaign Committee shall elect a campaign co-ordinator who shall: co-ordinate constituency-wide campaigns; liaise with Head Office and either Scottish Labour, Welsh Labour or their English regional office and with affiliated organisations, as the case may be, in the promotion of the Party’s campaigns; and liaise with other election agents as appropriate over the election campaign strategy for elections and</p>	<p>After “The”, delete “Campaign Committee shall elect a campaign co-ordinator who” and replace with “vice-chair campaigns and membership shall:”.</p> <p>B. The vice-chair campaigns and membership shall: co-ordinate constituency-wide campaigns; liaise with Head Office and either Scottish Labour, Welsh Labour or their English regional office and with affiliated organisations, as the case may be, in the promotion of the Party’s campaigns; and liaise with other election agents as appropriate over</p>

	referenda taking place wholly or partly within the area of this CLP.	the election campaign strategy for elections and referenda taking place wholly or partly within the area of this CLP.
CHAPTER 7 Clause VI Sub-clause 8 Paragraph C	C. Where the campaign co-ordinator is not the election agent, the Campaign Committee shall ensure that an election agent is appointed to be responsible for all local elections within the area of this CLP. Agents shall liaise with other agents within the local authority area in order to ensure a unified and co-ordinated campaign. For national elections, the committee should seek to appoint an election agent at the earliest opportunity in consultation with the prospective candidate and appropriate RD(GS) and this appointment shall be subject to the approval of the NEC. Any member not otherwise disbarred from being an election agent may be considered for appointment.	Amend paragraph to read: C. Where the vice-chair campaigns and membership is not the election agent, the Campaign Committee shall ensure that an election agent is appointed to be responsible for all local elections within the area of this CLP. Agents shall liaise with other agents within the local authority area in order to ensure a unified and co-ordinated campaign. For national elections, the committee should seek to appoint an election agent at the earliest opportunity in consultation with the prospective candidate and appropriate RD(GS) and this appointment shall be subject to the approval of the NEC. Any member not otherwise disbarred from being an election agent may be considered for appointment.
CHAPTER 7 Clause VIII Sub-clause 2	2. The Executive Officers of this CLP shall be; chair, vice-chair, vice-chair membership, secretary, treasurer, policy officer, women’s officer, BAME officer (where established), disability officer (where established), LGBT+ officer	Replace entire sub-clause with: 2. The Executive Officers of this CLP shall be: chair, vice-chair campaigns and membership, secretary, treasurer, women’s officer, and trade union liaison officer. At least three of the six officers listed above must be

	<p>(where established), youth officer (where established), trade union liaison officer (where established, who shall be a member of an affiliated trade union in accordance with Chapter 2 Clause I.6.B above), political education and training officer (where established), communications and social media officer (where established). At least three of the first six officers listed above, as well as half the total number of officers, must be women. This CLP may, with the approval of the NEC add other Executive Officer posts drawn from amongst its coordinator roles subject to the gender quota being amended appropriately.</p>	<p>women. In the event that none of the six officers listed above identify as BAME, the BAME officer shall also be an Executive Officer until the next annual general meeting of this CLP. This CLP may add other Executive Officer posts drawn from amongst its functional officers, subject to the gender quota being amended appropriately. The appointment of any additional officers to the first six officers listed above is subject to NEC approval.</p>
<p>CHAPTER 7 Clause VIII New sub-clause 3</p>	<p>N/A</p>	<p>Insert new sub-clause 3, and consequential renumbering:</p> <p>3. The trade union liaison officer shall be a member of a trade union affiliated to the Labour Party and elected in accordance with this provision. Where the General Meeting has trade union delegates, the trade union liaison officer shall be elected by a ballot of trade union delegates only. In all other circumstances, the trade union liaison officer shall be</p>

		elected by a ballot of all delegates or all members, where the CLP operates on an all member meeting basis.
CHAPTER 7 Clause VIII Sub-clause 3	3. Where a CLP has an equalities branch set up, the Secretary of the branch shall replace the relevant officer. In instances where the equalities branch crosses CLP boundaries, the relevant branch will elect a representative from amongst branch members residing in that CLP.	Amend sub-clause to read: 3. Where a CLP has an equalities branch set up, the Secretary of the branch shall, in the case of the Women’s branch replace the Women’s Officer, and in the case of BAME, disabled members, LGBT+ and youth, have the rights of a functional officer as detailed below. In instances where the equalities branch crosses CLP boundaries, the relevant branch will elect a representative from amongst branch members residing in that CLP. Where an equalities branch has not been set up the CLP may elect a relevant functional officer as detailed below.
CHAPTER 7 Clause VIII Sub-clause 5	5. In addition this CLP may elect coordinators to lead on specific areas of responsibility including community involvement, membership recruitment and retention, fundraising, information technology etc. These coordinators shall be encouraged to attend Executive Committee Meetings to report on their work and share	Amend Sub-clause to read: 5. In addition, this CLP may elect functional officers to lead on specific areas of responsibility including policy, political education and training, and communications and social media. These functional officers shall be encouraged to attend Executive Committee Meetings to report on their work and share expertise with colleagues but shall not be voting members

	<p>expertise with colleagues but shall not be voting members unless elected to the Executive Committee as individuals. At least half of coordinators must be women.</p>	<p>unless elected to the Executive Committee as individuals. At least half of all functional officers must be women.</p>
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National Women’s Committee Elections

<p>CHAPTER 11 (A) Clause II</p>	<p>N/A</p>	<p>Insert new sub-clause 4, and consequential renumbering:</p> <p>4. All vacancies which arise before the end of the two year term shall be filled in accordance with the procedures outlined for the comparable sections of the NEC.</p>
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Appendix 2 – Standing Orders for Party Conference

1. Conference timetable

- A. The timetable for Annual Conference shall be drawn up by the Conference Arrangements Committee in line with the procedures outlined in Chapter 3, Clause III.2 of the Labour Party Rule Book.
- B. The NEC may submit any items of business to Annual Conference in line with its responsibilities laid out in Chapter 1, Clause VIII of the Labour Party Rule Book.

2. Motions

- A. Notice of motions
 - i. Motions may be submitted by affiliated organisations, the ALC, Young Labour, CLPs, Women’s Conference and any other bodies which may be empowered by the NEC in the course of the implementation of the

recommendations of the Democracy Review, in line with the procedures outlined in Chapter 3, Clause III.2 of the Labour Party Rule Book.

B. Emergency motions

- i. The Conference Arrangements Committee shall set a deadline for the receipt of emergency motions. Emergency motions must be submitted in writing by the deadline specified by the Conference Arrangements Committee.
- ii. The Conference Arrangements Committee shall only timetable an emergency motion for debate if it meets the following conditions:
 - i. has arisen after the closing date for motions; and
 - ii. be a matter of urgent and immediate importance to the discussion by the whole Labour Party at Annual Conference.
- iii. The Conference Arrangements Committee shall inform organisations whose emergency motions do not meet the criteria above as soon as practicable, and will provide an opportunity for such organisations to appeal their decision.

C. Compositing

- i. Delegates from organisations whose motion's topic has been successful in the priorities ballot shall be invited to a compositing meeting. No more than two delegates from any one organisation may attend a compositing meeting. Members of the Conference Arrangements Committee or their staff, the Leader or their staff, Frontbenchers who are responsible for the policy area, and members of the Labour Party Policy Team shall also be eligible to attend. Such meetings shall be chaired by a member of the Conference Arrangements Committee.
- ii. Only words from the motions may be used to form a composite. No new words can be introduced although some text may be omitted.
- iii. The wording from motions from organisations who do not have delegates in attendance cannot be used unless specific arrangements have been made with the Conference Arrangements Committee prior to the meeting, and the Chair made aware of them.
- iv. Delegates in attendance who agree the final wording, shall agree a mover and a seconder who will speak to Conference during the relevant debate. All composite motions must be signed by the mover, seconder, and Chair of the meeting, and submitted to the Conference Arrangements Committee.
- v. If the mover or seconder are made unavailable at any point during the Conference, the CAC shall appoint a replacement delegate from the

composite meeting. If a replacement delegate is not available from the composite meeting, the CAC may appoint any delegate in attendance at Annual Conference.

- vi. The Conference Arrangements Committee shall timetable the composited motions, where practicable this shall be within the most relevant policy debate.

3. Chair

A. Appointment of Chair

- i. The NEC shall appoint a panel of chairs from among its membership for each session of Annual Conference.

B. Chair's ruling

- i. Any breach of or question to the rules or standing orders may be raised by a delegate with a point of order. The Chair's ruling on any point arising from the rules or standing orders is final unless challenged by not less than four delegates; such a challenge shall be put to Conference without discussion and shall only be carried with the support of two thirds of Annual Conference.

4. Procedure in debate

A. Time limits for speakers

- i. Movers of reports, motions and rule changes will be allowed three minutes, with other speakers from the floor allowed two minutes.. The Conference Arrangements Committee will determine appropriate time limits for other speakers and will allow as many other delegates to speak as possible.
- ii. Time limits shall be strictly enforced, and the Chair shall have the right to end any delegate's speech should the time limit have been exceeded.

B. Discussion on motion

- i. Any relevant composite motion(s) will be moved and seconded by the delegates agreed at the compositing meeting.
- ii. If there is a related emergency motion then it will be moved and seconded.
- iii. Only fully accredited delegates appointed in accordance with the party rules are entitled to move motions on behalf of their organisations.
- iv. The mover of a motion may exercise their right to withdraw a motion or remit it to the appropriate Labour Party committee at any time prior to the commencement of a vote.

C. Point of order

- i. Any delegate may raise a legitimate point of order during a debate. Any such point of order shall be heard at the conclusion of the current speech.
- ii. The Chair shall retain the power to rule what is and is not a legitimate point of order, and to instruct a delegate to end an illegitimate point of order.
- iii. A point of order will be ruled illegitimate if it does not immediately and directly identify which of these standing orders is in question.

D. Ending debate

- i. Debates shall be ended by the Chair in line with the timetable published by the Conference Arrangements Committee.
- ii. The Chair shall indicate when the last speaker is to be called.

E. General

- i. All speakers shall be accredited delegates or ex officio members of Party Conference except where the Conference Arrangements Committee determines otherwise.
- ii. The Chair shall take all steps within their power to ensure that speakers are a fair representation of Annual Conference, and that there shall be no discrimination on the grounds of protected personal characteristics. Every effort should be made to ensure equal numbers of women and men are invited to speak. Appropriate steps shall be taken to monitor and record speaker data, which shall be reported to the Conference Arrangements Committee and the NEC.
- iii. Each delegate or ex officio member of Party Conference may speak only once in any given motion debate of Party Conference subject to the Chair's discretion.

5. Voting and ballots

A. General

- i. Voting at Annual Conference shall take place in line with the procedures outlined in Chapter 3, Clause III.3 of the Labour Party Rule Book.
- ii. If so required, the CAC shall set out procedures for an electronic ballot to be held in place of a physical ballot including the option to allow proxy voting.

B. Voting on resolutions

- i. Voting on resolutions, reports, proposals and references back shall be by show of hands. Where a show of hands is unclear a card vote can be called at the discretion of the Chair. A card vote is intended to resolve a

position where a show of hands is not decisive, to establish the exact breakdown of votes when the majority is of procedural significance (eg two-thirds required) or on a challenge to the Chair.

C. Voting on constitutional amendments

- i. Voting on constitutional amendments shall be by card vote.

6. The Conference Arrangements Committee

A. The role of the Conference Arrangements Committee

- i. The Conference Arrangements Committee shall have the responsibilities outlined in Chapter 3, Clause II.2 of the Labour Party Rule Book.

B. The Conference Arrangements Committee Report

- i. The Conference Arrangements Committee Report shall set out the timetable for Annual Conference. Delegates may speak from the floor for up to one minute on the Conference Arrangements Committee Report, prior to a vote being taken.
- ii. Should conference vote not to accept the Conference Arrangements Committee Report, the Chair of the Conference Arrangements Committee shall report back to the Conference Arrangements Committee, and a new Report will be prepared. In such circumstances, the Chair of Annual Conference shall move that Conference continues on the timetable published, up until a revised Report is produced.
- iii. Should the motion on continuing with the timetable published fall, Conference will be suspended up until a revised report is published.

7. Suspension of standing orders

A. Procedural motion to suspend a standing order

- i. Any motion to suspend standing orders may only be moved on behalf of the NEC. Any such motion to suspend standing orders must specify which standing order is proposed to be suspended.

Appendix 3 - Tellers and Scrutineers

The Conference Arrangements Committee has appointed the following delegates to act as tellers and scrutineers during Conference. It was agreed that the Chief Scrutineer will be Sophia James.

Scrutineers

Jacqueline Martin

Matt Allwood

Michael Rosen

Ruby Simpson

Natasha Irons

Nathan Burns	Sean Woodcock	Tony Johnson
Joyce Welch	Birgit Miller	Lara Chaplin
John Rhys Guthrie	Ruby Nation	Judith Matthews
Zahid Chauhan	Anna Mainwaring	Cath Pinder
Lina Jfairi	Mary Winbury	Tom Williams
Adam Wilson	Leo Holmes	
Bronwen Jackson	Diane Donaldson	

Tellers

Shane Kelly	Neil Turner	Anu Prashar
Sarah Simpson	Kaitlin Stuart	Steve Jones
Tomasina Wallman	Ralph Bennett-Richards	Laura Wright
Dan Henderson	Danielle Rowley	Deb Davies
Connor Escudaro	Sue Hackman	Rachel Taylor
Bora Kwron	Ben Archell	Lucy Caldicott
Jacqui Robinson	Lucy Naylor	
David Taylor-Gooby	Declan Stone	

Appendix 4 - Annual Conference Timetable

	Sunday	Monday	Tuesday	Wednesday
Ballots	<i>Priorities Ballot, all delegates (10:30-14:30)</i>	<i>CAC CLP Representatives, NEC Div II</i>	<i>NCC Div III</i>	
Morning Plenary Sessions	11:00 Opening Formalities	09:15 Conference Arrangements Committee Report	09:45 Conference Arrangements Committee Report	09:45 Conference Arrangements Committee Report
SUN	11:10 Conference Arrangements Committee Report	09:25 International	09:55 Mission Plenary: Safe Streets, Stronger Policing	09:55 Mission Plenary: Breaking Down the Barriers to Opportunity
11.00-12.45	11:20 Deputy Leader's Report	<i>David Lammy, John Healey, Lisa Nandy</i>	<i>Emily Thornberry</i>	<i>Bridget Phillipson</i>
MON	<i>Angela Rayner</i>	10:30 Mission Plenary: Growth for Higher Living Standards	<i>Shabana Mahmood</i>	10:45 Mission Plenary: An NHS Fit for the Future
09.15-12.35	11:40 Obituaries	<i>Liz Kendall, Jonathan Reynolds</i>	<i>Yvette Cooper</i>	<i>Wes Streeting</i>
TUES	11:45 General Secretary's Report	12:00 SHADOW CHANCELLOR'S SPEECH	11:20 Panel discussion: Labour's Plan to Tackle Violence Against Women and Girls	11:30 Votes
09.45 - 12.00	<i>David Evans</i>	<i>Rachel Reeves</i>	<i>Jess Phillips, Nour Norris, Kim McGuinness and Georgia Harrison</i>	11:30 International Speaker
WEDS	11:55 Financial Reports	12:35 Votes	11:50 Votes	<i>Oleksandr Korniyenko</i>
9.45-12.00	<i>Party Treasurer</i>	14:00 Mission Plenary: Growth for Higher Living Standards (Cont.)	14:00 LEADER'S SPEECH	11:45 Closing Speech
Afternoon Plenary Sessions	12:00 Merit and Best Practice Awards	<i>Thangam Debbonaire, Peter Kyle</i>	14:00 TUC Speaker	<i>Jonathan Ashworth</i>
SUN	12:10 Party Chair / Women & Equalities	14:45 Scotland Report	<i>Keir Starmer</i>	12:00 CLOSING FORMALITIES
14.00-15.00	<i>Anneliese Dodds</i>	<i>Ian Murray, Anas Sarwar</i>	16:00 TUC Speaker	
MON	14:00 National Campaign Co-ordinator	15:00 Mission Plenary: Clean Energy Superpower	<i>Maria Exall</i>	
14.00-17.15	<i>Pat McFadden</i>	<i>Ed Miliband</i>	16:05 Mission Plenary: Growth for Higher Living Standards (continued)	
TUE	14:10 Panel Discussion: Winning the Next General Election	15:30 Panel Discussion: Making Britain a Clean Energy Superpower	<i>Louise Haigh, Oliver Coppard, Steve Reed</i>	
14.00-17.20	<i>Ellie Reeves, Keir Mather, Tracy Brabin, Jackie Baillie and Sureena Brackenridge</i>	<i>Ed Miliband, Rachel McEwan and Anas Sarwar</i>	17:20 Votes	
	14:40 Constitutional amendments	16:00 Wales Report		
	15:00 Results of priorities ballot	<i>Jo Stevens, Mark Drakeford</i>		
	15:01 Votes	16:10 Northern Ireland Report		
		<i>Hilary Benn</i>		
		16:20 Local Government Report		
		<i>Nesil Caliskan</i>		
		16:25 Co-operative Party speaker		
		<i>Joe Fortune</i>		
		16:45 Votes		

Appendix 5 – Delegate Seating Plan

Voting Delegates 1109

